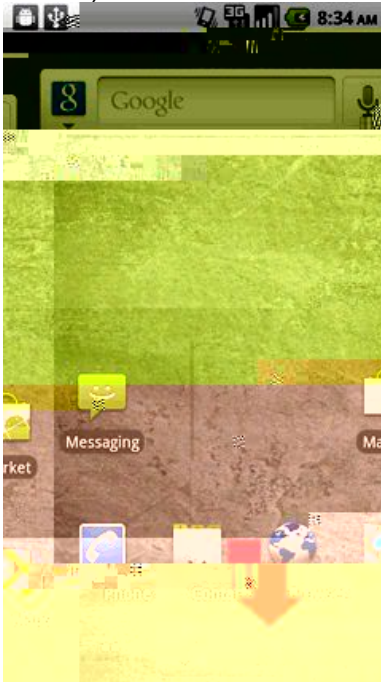


Set Up Anna Maria Email on your Motorola Droid (A855)

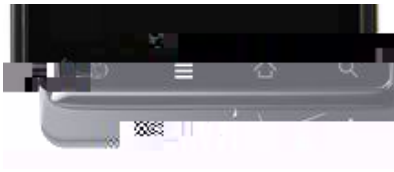
1. From the home screen, touch the **applications tab** (located on the bottom of the screen).



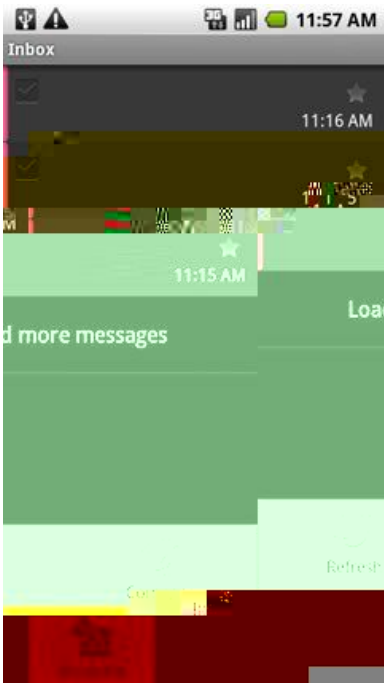
2. Touch **Email**.



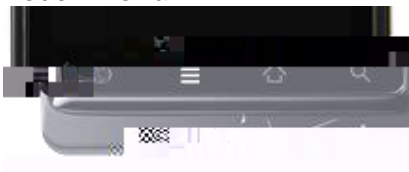
3. Touch **Menu**.



4. Touch **Accounts**.



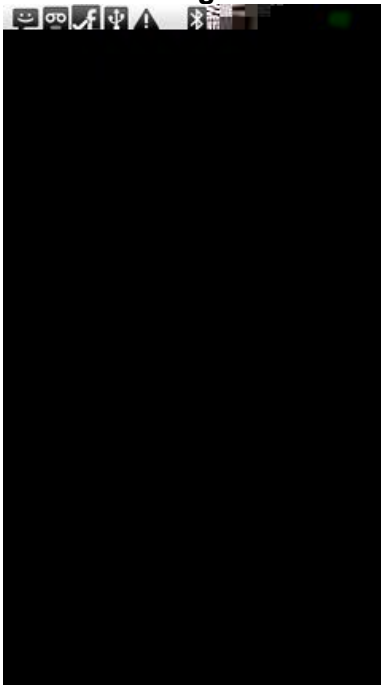
5. Touch **Menu**.



6. Touch **Add account**.

7. Enter your email address - **employees are *username@annamaria.edu* and students are *username@amcats.edu***

8. Touch **Exchange account**.



9. Enter the Exchange server settings in the appropriate fields.
 1. Domain\Username - **amcemp for employees and amcstu for students**
 2. Password
 3. Exchange Server - **webmail.annamaria.edu**

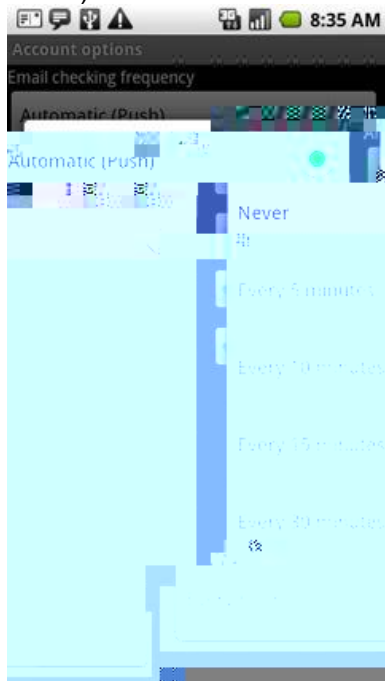
If desired, ensure *Use secure connection (SSL)* and *Accept all SSL certificates* are checked then click **Next**.



10. Touch the **Email Checking frequency** dropdown.



11. Touch the desired *frequency*. (Automatic (Push) delivers emails as soon as you get them.)



12. Touch the **Amount to synchronize** dropdown.

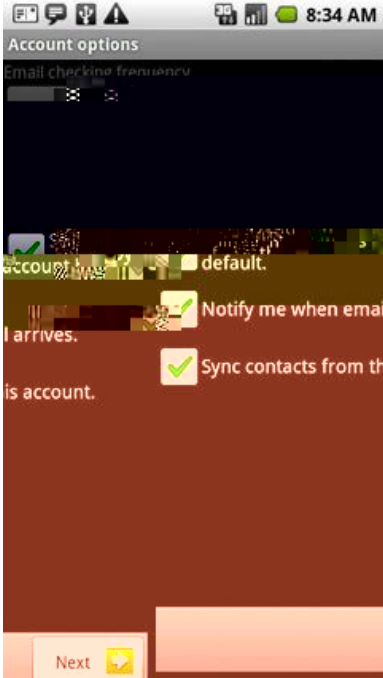


13. Touch the desired *amount*.



14. Touch the desired *account options* then touch **Next**.

1. Send email from this account by default.
2. Notify me when email arrives.
3. Sync contacts from this account.



15. Enter an *account name* and *outgoing message name* then touch **Done**.

