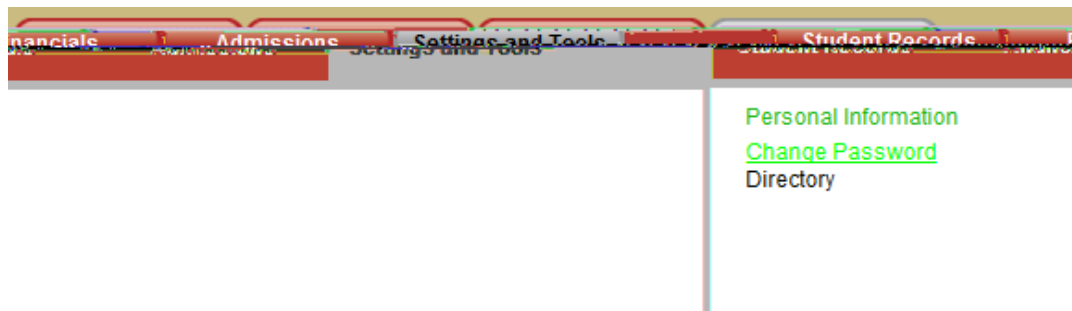


How to Change Your Empower Password Online

1. Open a web browser such as Internet Explorer.
2. Go to the Anna Maria Intranet Page at <http://resources.annamaria.edu>
3. Click on the *Online Resources* link. The actual web address is <https://webamc.annamaria.edu>
4. Enter the Administrative Program (Empower) Username and Password given to you by CIS or the 5HDD21IEE GFOEN *Log In*.

Advisors: Your username and password is the same as your Empower username and password.
Non-advising faculty: Your username is a total of 6 characters starting with the first 5 characters of your last name followed by the first initial. Example: If your name is John Q. Public, your username would be **PUBLIJ** (in capital letters). The temporary password is *PAXTON1946* (in capitals letters also.) Please change your password immediately upon logging in.

5. To change your password, click on *Settings and Tools*, then *Change Password*. Follow the prompts to change your password. **NOTE:** If you are an Advisor, be aware that if you change your password here, your regular Empower Access Password will also be changed.



If you have any questions regarding web access to your schedule, etc., please contact Katrina Steinberg - Faculty Support for assistance, at 508-849-3325, or by e-mail at ksteinberg@annamaria.edu